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**Idaho Children’s Trust Fund Board Meeting**

**April 20, 2015**

**Alexander House, 304 W. State St., Boise, Idaho**

**Meeting Minutes**

***Call to Order:*** At 9:06am, Board Chair Sarah Leeds called the meeting to order

***Board Members Present:***

James Herrmann, Sarah Leeds, Amanda Pena, Brenda Stanley, Shannon Dunstan

**On phone for voting:** Jeanette Pinkham, Celia Asumendi, Janet Goodliffe

***ICTF Staff Present:***

Roger Sherman, Lisa Newhouse

***Sarah talked about DELTA Focus***

*5 year grant to expire 2018- community work focused on domestic violence and sexual assault. DELTA creates a model policy that schools can adopt.*

* Idaho focus on adolescent violence. Improved school climate, behavior, build healthy communication skills
* Local group leadership team to saturate Borah area with messages about healthy peer to peer relationships
* State level: 56 schools to come up with strategies to improve school climate by 2018
* Surveys concerning risk factors: bullying, sexting, drug use, sexual assault
* Teachers/principals in denial of problem……”not in MY school”
* 11 schools around state have already signed onto project
* Healthcare providers- Project Connect- screen for adolescent abuse
* What about dentists, hairdressers to screen?
* Building youth into project
* Need policy changes so ideas don’t end when the grant ends
* Toolkit currently being developed
* Dropout statistics could be avoided
* Is there a possibility to further project after 2018?

***Education***

***CBCAP booklet passed out-*** *Exemplary* practices being pulled out into conversations

***Nonprofit Board Report flyer passed out-*** Ideas on fundraising, decision makings, etc

***Approving minutes***

Error noted in agenda- “October minutes” should be “January minutes”

Amanda motion to approve – Brenda second

√ Approved

***Consent Agenda***

Approved √

***SFTI Follow Up- Roger Sherman***

Handed out a breakdown to board members

* More 2015 registrants than in 2014
* Venue and space was number 1 negative issue
* Lots of positive feedback from evaluations
* 2015 was cheaper than 2014
* Foster youth panel rounded up entire conference perfectly
* Works to have award, lunch, talk and close at same time and out by 2:30
* Board discussed lunch speakers for next year’s event

***Ed Van Dusen Award Process***

What needs to be done differently to prevent from 0 nominations that were received this year

* Online nomination form will be implemented instead of paper
* Using references instead of written recommendations
* Should previous organizations be eligible again after some # of years?
* Concerns about the money awarded, if used to continue in work and not play
* Used money to promote the award by bringing attention to the work- media, etc
* More attendees could go to conference with enough notice of award
* Winner could do their own presentation at SFTI
* Big media name to present award, public awareness faces
* Pushing back deadline to Oct-Nov
* Board member can put forth a name from their region at Board Meeting in October
* Award Committee to meet in December
* Final Discussion in January board meeting

***Follow up on clarifying roles between IDHW & ICTF***

* Roger and Sarah discussed quarterly meeting with FACS to make sure everyone is on same page
* Talk about moving some of Roger’s salary into CBCAP grant account
* Would affect their spending authority
* Shift $5,000 to fed money for this fiscal Year

Amanda moved to re-appropriate budget- $5,000 from Trust Fund account to CBCAP account

Shannon second

√ Approved

***Executive Session***

* Jamie moved, Amanda second – ICTF Board went into Executive Session to discuss personnel issues.
* Report out on executive director evaluation

***Executive Committee Policy***

Based on strong performance evaluation board proposed increase in compensation of 3.7% based on other state employee raises. Since no comp numbers prepared for discussion, increasing base salary will be deferred.

Shannon moved to give a 3.7% salary increase based on performance evaluation

Amanda second

√ Approved

***Working Lunch****- Discussion about Idaho Women’s Charitable Foundation, Child Abuse Prevention Month Recap*

***VISTA Project update***

Board members recommended some possible directions

**\*\*\* Board set special budget meeting date: Wednesday May 20th at 9:30am on webcast**

*(This meeting was subsequently moved to June 4th at 9 a.m.)*

***2:00 Janet/Celia/Jeanette joined by phone to approve motions/votes***

* Minutes approved
* Consent agenda approved
* Reallocation approved
* Raise 3.7% approved

***Purchases and Expenses over $1,000***

* Motion by Amanda for $1200 for lease of copy machine

 Second by Brenda

√ Approved

* Shannon moves Roger’s travel to DC for CBCAP June 10-11

 Jamie second

√Approved

Short discussion followed about child support situation and upcoming special session. Executive director will be involved in preparing testimony.

***Adjourned at 2:58pm***